

APPLICATION FOR EMPLOYMENT



We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status.

PLEASE PRINT

Position(s) Applied for	Date of Application
How Did You Learn About Us? <input type="checkbox"/> Ad <input type="checkbox"/> Friend <input type="checkbox"/> Inquiry <input type="checkbox"/> Relative <input type="checkbox"/> Other _____	

Last Name	First Name	Middle Name
Address	City	State Zip
Primary Telephone Number () _____ - _____	Cell Phone Number () _____ - _____	_____ - _____ - _____

Best time to call you at home is _____:____am/pm

If you are under 18 years of age, can you provide required proof of your eligibility to work? Yes No

Have you ever filed an application with us before? If Yes, please give date: _____ Yes No

Do any of your friends or relatives work here? If Yes, who? _____ Yes No

Are you currently employed? Yes No

May we contact your present employer? Yes No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? (*Proof of citizenship or immigration status is required*) Yes No

What is your desired salary range? \$ _____ Date available to work: ____/____/____

Are you available to work: Full Time Part Time
 Temporary (dates available: _____ to _____)

Are you currently on "lay-off" status and subject to recall? Yes No

Education

School	Name/Location of School	Course of Study	Years Completed	Degree
High School				
College/Trade School				
Graduate School				
Other (please specify)				

Note to Applicants: Please DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING. Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or occupation for which you have applied? Yes No

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

Work Experience

Start with your present or last job. Please include any job-related military service and volunteer activities. Exclude organizations which indicate race, color, religion, gender, national origin, disabilities, or other protected status.

Employer	Dates Employed		Work Performed	
	From	To		
Address	Hourly Rate/Salary			
	Starting	Ending		
Telephone #	Fax # (if known)			
Job Title				
Supervisor/Title				May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Reason for Leaving				

Employer	Dates Employed		Work Performed	
	From	To		
Address	Hourly Rate/Salary			
	Starting	Ending		
Telephone #	Fax # (if known)			
Job Title				
Supervisor/Title				May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Reason for Leaving				

Employer	Dates Employed		Work Performed	
	From	To		
Address	Hourly Rate/Salary			
	Starting	Ending		
Telephone #	Fax # (if known)			
Job Title				
Supervisor/Title				May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Reason for Leaving				

References: Please complete attached sheet

Applicant's Statement

- I certify that answers given herein are true and complete
- I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision
- I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of "at will" nature, which means that the Employee may resign at any time, and the Employer may discharge Employee at any time with or without cause

Signature of Applicant

Date

Applicant's Name _____

Date: _____

References

Name/Title	Phone Number	Best Time To Call	Please indicate in what capacity you are using this person as a reference (former supervisor, fellow employee, etc.)

Additional Information

Please state any additional information that you feel may be helpful to us in considering your application: